

# NYASARE WATER SUPPLY & SANITATION CO. LTD.

P. O. BOX 528 - 40400 SUNA - MIGORI Tel: 0792-385068

E-mail: [info@nyasarewater.co.ke](mailto:info@nyasarewater.co.ke)

Website: [www.nyasarewater.co.ke](http://www.nyasarewater.co.ke)

Our Ref:.....

Your Ref:.....

Date:.....3<sup>rd</sup> July, 2024.....

## NOTICE OF ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN THAT; the Annual General Meeting of the NYASARE WATER SUPPLY & SANITATION CO. LIMITED will be held on Wednesday 31<sup>st</sup> July, 2024 at the Heritage Annex – Nyasare at 10.00 am for the following purposes: -

### AGENDA

#### 1. CONSTITUTION OF THE MEETING

(a) The Company Secretary to read the notice convening the meeting, to table the proxies and determine if a quorum is present.

(b) The Company Secretary to read minutes of the last Annual General Meeting and matters arising therein.

#### 2. ORDINARY BUSINESS

(a) **Report of the Auditors and Financial Statement for the year ended 30<sup>th</sup> June, 2024.**

To receive and consider the Report of the Directors and Consolidated Financial Statements for the year ended 30<sup>th</sup> June, 2024 together with the Auditors report thereon.

(b) **Dividend**

To declare dividend payment for the period.

(c) **Elections of the directors**

To adopt and align the size and composition of the board to the WASREB guidelines.

(d) **Remuneration of directors**

To fix remuneration for the directors.

(e) **Appointment of Auditors**

To appoint Company Auditors to provide Audit services in the financial years 2024/2025.

#### 3. SPECIAL BUSINESS


i) **Amendment of Articles of Association**

To consider and if thought fit to pass the following Special Resolution, "That the regulations contained in the document submitted for consideration and approval of this meeting pursuant to the amendment of Company's Articles of Association to be in line with the Companies Act No. 17 of 2015 and WASREB guidelines, be and are hereby approved and adopted as the Articles of Association of the Company in substitution for and to the exclusion of the present Articles of Association of the Company."

#### 5. ANY OTHER BUSINESS

- i. The Company Secretary be directed to file with the Registrar of Companies and other relevant parties' requisite forms, returns and other documents dealing with the resolutions passed at the AGM.
- ii. To transact any other business that may be legally transacted at an Annual General Meeting, which has been received 48 hours before the meeting.

By order of the Board

  
CS. Dickson K. Kirui  
Company Secretary  
2<sup>nd</sup> July, 2024.

NB:

1. Members are entitled to appoint a proxy to exercise all or any of their rights to attend and to speak and vote on their behalf at the meeting;
2. To be valid, a proxy form or other instrument appointing a proxy **MUST** be received not later than 48 hours before the meeting's date.